How to Apply for DOD treatment (Aviation Program Management)

Step 1

Complete your personal information and review mandatory questions section on the application form – page 1 (click application icon below to download).

Step 2

Take USAF-RS Commander's Authorization to your unit commander for endorsement. The application will be considered valid for up to 6 months following the date of your commander's signature. (click commander's authorization icon below to download).

Step 3

Coordinate completion of the application (application page 2 – clinical examination and Orbscan/corneal topography) with your AF Eye Clinic and FSO. Be sure to enter the location of your preferred DOD Refractive Surgery Center on the application form.

Step 4

Submit the completed application package to the Aviation Program Manager for Permission-to-Proceed authorization. The application package contents are listed below. The Aviation Program Manager will review the application and issue a letter approving or denying Permission-to-Proceed authorization. An approved Permission-to-Proceed authorization indicates your submitted package has met administrative/clinical screening criteria, and you may proceed to the next step of the process. The final treatment decision (to treat or not treat) is made by the treating refractive surgeon. The final treatment decision will be based on: presenting clinical findings, outcome expectations, most appropriate treatment procedure, and other issues that arise. If Permission-to-Proceed authorization has been denied, you are not authorized to proceed or seek refractive surgery treatment in any military or civilian center.

Email Completed Applications to:
Aviation Program Manager (APM)
USAFSAM/FECO
USAFSAM.AP.Mgr@us.af.mil
Comm: 937-938-2684
DSN: 798-2684

***Complete Application Package must includes** (at minimum)

Completed by Member, FSO
1. Application (page 1 of 2)

Completed by Unit Commander, Readiness Official & Supervisor
2. Commander's Authorization Form

Completed by Eye Clinic/ FSO
3. Application (page 2 of 2)
4. Orbscan/ Corneal Topography - Color Copies
5. Managed Care Agreement

Completed by AF Optometrist/FSO (if applicable)
Administrative Monitoring Agreement

Step 5

If granted Permission-to-Proceed (Approved), contact the Refractive Surgery Center listed on your Permission-to-Proceed approval letter to schedule an appointment. Note: Permission-to-Proceed does not guarantee that refractive surgery will be accomplished. Final treatment decision will be made by the treating surgeon.

Step 6

Before your scheduled refractive surgery, contact your AF eye care provider and your FSO to inform them of your treatment schedule, coordinate your post-treatment follow-up appointments, and manage your duty status and return to flight waiver.

For applications and information for FLYERS go to this webpage:

https://kx.health.mil/kj/kx1/AFRefractiveSurgery/Pages/how_to_apply_for_dod_treatment_apm.aspx